

Summary of services

Arrest summons numbers

The records we create on the PNC on behalf of non-police agencies, enabling them to bring prosecutions.

Back record conversion

The process of converting historical records from microfiche to the PNC.

Customer Services

Support for people applying for ICPCs, Police Certificates and subject access.

Deportation certificates

We create certificates detailing conviction histories of people removed from the UK to Australia, Jamaica or South America, for the authorities in those countries.

International Child Protection Certificates

Issued to people looking to work with children overseas and confirm to the employer whether or not the individual has a relevant criminal history in the UK.

International criminal conviction exchange (ICCE)

Facilitating international conviction checks on behalf of police, government and non-police agencies.

There are four main international criminal conviction exchange processes:

Requests out – received from within the UK for conviction information held abroad. Requests may be made by the police, or other non-police agencies.

Requests in – received from authorities abroad for conviction information held in the UK.

Notifications out – proactive messages sent abroad about foreign nationals convicted in the UK.

Notifications in – proactive messages received about UK nationals convicted abroad.

#NE checks

Carrying out checks on the PNC on behalf of non-police agencies.

#NU

The creation of a record on the PNC for non-police agencies when prosecuting an individual.

Police Certificates

Issued to people looking to move or work abroad. They confirm whether or not the applicant has a conviction history in the UK, and provide details as appropriate. The product is used by embassies, consulates and high commissions to make decisions on visa applications.

PNC name enquiry checks

ACRO carries out checks on behalf of non-police agencies to provide conviction information in support of their work.

PNC updates

Updates to the PNC with basic information such as name, date of birth and address.

Record deletion

The process by which people can ask for information held about them on national police systems to be removed under certain criteria and subject to eligibility. ACRO co-ordinates this service on behalf of police forces in England and Wales.

Sex offender records management

This is carried out in respect of both UK nationals convicted of sex offences abroad and foreign nationals in the UK found to have convictions for sex offences abroad. We manage records until they are transferred to force for local public protection.

Subject access

A service we provide on behalf of police forces to people who want to access information held about them on the PNC.

UKVI certificates

We create certificates detailing conviction histories of foreign nationals applying to return to the UK, which are used to help make visa decisions.

Common abbreviations

ASN	Arrest summons number	NPCC	National Police Chiefs' Council
COBIS	Council of British International Schools	PNC	Police National Computer
FNSO	Foreign National Sex Offenders	RDG	Rail Delivery Group
FPN(s)	Fixed Penalty Notice(s)	UKSO	UK Sex Offenders
ICPC	International Child Protection Certificate	ViSOR	Violent and Sex Offender Register
ICO	Information Commissioner's Office		
NCA	National Crime Agency		